



2017 Exhibitor Registration Form

May 19-20, 2017 Shore Lodge, McCall, Idaho

Company Name: _____
Please print

Contact: _____ **Email:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____ **Product/Service:** _____

Attendee(s) including company contact person if attending:

1. _____ **email:** _____

2. _____ **email:** _____

3. _____ **email:** _____

4. _____ **email:** _____

/ / Exhibit Space Fee, \$600.00

/ / Added Speaker Support, \$1050.00: includes exhibit fee (company logo displayed on meeting material, signage and acknowledged during the conference) (\$100 Discount in affect if paid before April 1, 2017)

/ / Premium Booth, \$800.00 (Booth located in prime spot in the exhibit hall, limited number available)

/ / Extra Representatives, \$150.00 each after first two representatives.
Extra representative fee includes Friday and Saturday meals.

/ / Early Registration Discount, \$100.00 if form and payment received before April 1, 2017.

We understand that this application becomes a contract when signed by us and accepted by the IAFP. We agree to abide by the conditions of the contract published on the reverse side of this application.

Authorized Signature: _____ **Date:** _____

TERMS and CONDITIONS

1. **LIABILITY** – The Exhibitor is responsible for the space leased and shall not injure, mar or deface the premises. The Exhibitor shall not drive, nor permit to be driven, any nails, hooks, tacks or screws in any part of any building. Furthermore, Exhibitor shall not affix to the walls or windows of the building any advertisement, signs, etc. or use Scotch tape, masking tape or any other adhesive type materials on painted surfaces. The Exhibitor agrees to reimburse the facility, and/or decorator, for any loss or damage to the premises or equipment occurring in the space leased to the Exhibitor. Show management and their sponsors shall not be liable for failure to perform its obligations under this contract as a result of strikes, riots, acts of God, or any other causes beyond its control.
2. **AISLES** – The aisles, passageways and overhead spaces remain strictly under the control of the Idaho Academy of Family Physicians (IAFP), and no signs, decorations, banners, advertising matter or special exhibit will be permitted in them except by the special written permission of the IAFP. All exhibits and their personnel must remain within the confines of their own spaces and no Exhibitor will be permitted to erect signs or display products in such a manner as to obstruct the view, cause injury or disadvantageously affect the display of other Exhibitors. No interference with the light or space of another Exhibitor will be permitted.
3. **SPACE** – The space contracted for is to be used solely for the exhibitor whose name appears on the Contract. The Exhibitor shall not sublet or assign any portion of the same without the written consent of the IAFP. In the event the Exhibitor fails to occupy or use his space or to have his exhibit completed and in place by the opening of the show, the Exhibitor shall forfeit his right to the space, all prepaid rents, and upon demand pay any rental balances owing IAFP.

RENTAL FOR SPACE IS PAYABLE SIXTY (60) DAYS PRIOR TO FIRST EXHIBIT DAY

Cancellation of space within sixty (60) days of the meeting date will be refunded up to 50% of the space charge if the space is later sold.

In the event of conflicts regarding space requests or conditions beyond its control, the Chapter reserves the right to rearrange the floor plan.

4. **ALL DEMONSTRATIONS** or promotional activities must be confined within the limits of the purchased space. Noise resulting must not unreasonably interfere with other exhibitors.
5. **RESTRICTIONS** – The IAFP reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered, or may be deemed by the IAFP as unsuitable or objectionable. This restriction applies to noise, P.A. systems, persons, animals, birds, conduct, printed matter, or anything of a character that might be objectionable to the show or the IAFP.
6. **OFFENDERS** will be asked to leave the area if any of the above are violated, and as an exhibitor offender no refund will be given.
7. **CHILDREN** of exhibitors are not allowed in the exhibit area except under the **direct supervision** of a parent. Please restrict your children to your booth space.

RULES FOR EXHIBITORS:

1. **ALL BOOTHS** and decorations **MUST** concur with the facility regulations, city ordinances and local fire codes. Any violations may result in the removal of any materials found to be in violation. Materials for booth decorations and construction must be fire retardant. Contact the show Management if at all in doubt.
2. **IN THE EVENT EXHIBITION IS NOT HELD** – The IAFP shall not be liable for any damages or expense incurred by the Exhibitors in the event the show is delayed, interrupted or not held as scheduled.
3. **AMENDMENTS** – Exhibitor agrees to abide by decisions of the IAFP concerning all matters pertaining to the administration and success of the Show which are not specifically stated.
4. **SECURITY** – We wish to provide the tightest security possible for the protection of your exhibit properties. However, neither the IAFP, the facility management nor our insurance company are financially liable for theft, damage, loss or “mysterious disappearance” of any kind. We recommend all exhibitors contact their insurance agents to confirm proper coverage of exhibit materials. (Please carefully read the coverage provided by decorators and shipping companies to determine if additional coverage is necessary.) Any additional security must be arranged by the Exhibitor at their expense, directly from the facility.
5. **LIABILITY** – Neither co-sponsors, nor their representatives, nor any member of the above named will be responsible for any injury, loss or damage that may occur to the Exhibitor or the Exhibitor’s employees or property from any cause whatsoever. The Exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims for such loss, damage or injury. The facility will be locked during the time that exhibits are not being shown.